How to install and use ZOOM:

- 1- First Click on the Congress link on the congress website and join the meeting. If you see error number 3078 it means you need VPN or you have to change your DNS. If you use VPN to connect you can inactive it after you enter the zoom.
- 2- If you don't have ZOOM application, Download it from ZOOM.us website as you can see it below:



3- Please Run the file after you download it.



## 4- Install the Program.

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5- The Program has been installed.



6- Copy and paste the Congress Link on your browser.



7- After Some seconds the Program will be run .



8- As you enter the platform (zoom), you have to choose (join with computer audio) so you can use the audio

If you click automatically join audio by computer when joining a meeting, this box will be permanently activated.

Zoom Meeting Participant ID: 151213		
۲	Talking:	
	Meeting Topic: MASTERBATCH MEETING	
	Hos Choose ONE of the audio conference options	
	Pas. Phone Call Computer Audio	
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	Par Join with Computer Audio Test Speaker and Microphone	
	Automatically join audio by computer when joining a meeting	
	Join Audio Share Screen Invite Others	
Join Audio Start Video	Participants Chat Share Screen Record Breakout Rooms	Leave

- As you enter the Platform environment the tool bar (down the page, Left to Right) includes : 9-
  - Unmute: to connect and disconnect the microphone
  - Start Video: to active and inactive the webcam.
  - Participants : List of all the congress attendees •
  - Chat private/ Everyone: text talk •

- Share Screen: Active for Speakers to share their files to present. •
- Record: to record the webinar (active for the admin) •

Zoom Meeting				
0		Talking:		
	Meeting Topic:	MASTERBATCH MEETING		
	Host:	ArAsH Alami		
	Passcode:	437263		
	Invite Link:	https://zoom.us/j/96225540293?p	owd=T0ZsakFIeVY4S0doZI	
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Zoom Meeting				
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Host:	ArAsH Alami			
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**10-If** you haven't enter your name correctly, you can **RENAME** it from Participant part.

Zoom Meeting		- 2 *
	Talking:	<ul> <li>Participants (2)</li> </ul>
		ER Ehsan Rez (Me) Unmu Rename
		E Ehsan (Host)
Meeting Topic:	MASTERBATCH MEETING	
Host:	ArAsH Alami	
Passcode:	437263	
Invite Link:	https://zoom.us/j/96225540293?pwd=T0ZsakFIeVY4S0doZI	
	Copy Link	
Participant ID:	163808	
Join Audio Computer Audio Connec	tted	Invite Unmute Me Raise Hand

10- If you want to ask a question, you can use Raise Hand .



Enter to the Congress without Link by using Passcode and Meeting ID

1- First run the Zoom program and choose the Join a Meeting option.

Zoom Cloud Meetings		
	zoom	
	Join a Meeting Sign In	
	Version: 5.3.2 (53291.1011)	

- 2- At this part first enter the Meeting ID and then enter your name completely.
- Remember my name for future meeting to save your name for other congresses

- Do not connect to the audio will disable the sound and audio
- Turn off my webcam will inactive your camera



3- Enter your passcode and then click join the meeting to enter the congress.



If you don't have access to the VPN, you can use the following method:

- 1- Click start then Control Panel Icon.
- 2- Click Network and Internet option.
- 3- Click Change the Adaptor Settings.
- 4- Choose the WIFI or LAN network that you are connected to and then right click it and choose properties.
- 5- Choose Internet Protocol Version 4
- 6- Click Properties.
- 7- If there is DNS address please write it down somewhere for yourself so you can use it later then erase them.
- 8- Enter 111.122.22.178 and 2.211.51.185 into the DNS parts.

Attention: Obtain DNS server address automatically

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	otain an IP address automat	ically			
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